

12 April 2004

Greetings,

MESSAGE FOR GRADUATING STUDENTS

Your time has finally come to move on and become Naval Officers! This must be a very exciting and stressful time for you and I wish you luck in your careers. Enjoy Navy life! Please don't hesitate to drop me an e-mail sometime if you get the urge. I would love to hear from you! My e-mail address can always be found in "global" (you will understand what that means when you are out there).

Don't forget to GET YOUR REIMBURSEMENT CLAIMS IN!! You are running out of time, and once you are out of our system, it will be much more difficult for you to be reimbursed.

Sadly, I will be taking the e-mail addresses of graduating students out of my Fast Facts database in the next week or so to make room for the new students, so this may be the last Fast Facts you will receive.

HOW TO GET YOUR E-MAIL ANSWERED FASTER

* When you send a message to the HPSP department, do NOT include questions for two or three different departments. If you do, I have to forward it to different people and they may get confused and try to answer the whole e-mail, rather than just their section. They may need to forward it on to someone else and the whole process takes much longer.

* Please Do NOT send us a NOVEL. Keep your e-mail short and to the point and limit the questions in one message. I sometimes get messages with three paragraphs full of various questions about many different topics. These are very difficult to answer in the short timeframe that I have during the day.

*Be sure you have READ everything you are supposed to (student handbook, previous Fast Facts, website, etc) before you send us questions. This helps me manage your questions more quickly.

Have a fabulous week!

Registrar